



## VIP Sports Getaway/Safe Charters Rules & Regulations

Thank you for choosing VIP Sports Getaway/Safe Charters. We appreciate your business and look forward to providing your group with the utmost in quality service. Your safety is our number one concern! Therefore, we ask that you carefully review, sign, and return this form to (fax) 325-672-9960 or (email) crystal@vipsportsgetaway.com. Thank you!

- 1) Estimated charges are based on information supplied at time of booking and are subject to change per actual services rendered. We reserve the right to adjust the contracted price accordingly with a fuel surcharge should fuel prices increase. **All charter buses will not leave paved roads without prior approval!**
- 2) **Food/Drinks Policy:** Snacks such as chips, cookies, crackers, etc., are allowed.
  - a. NO sunflower seeds, Gummy Candy, Doritos, Cheetos, tobacco or gum allowed! Drinks must be screw top plastic bottles and NO glass containers. NO exceptions! We will gladly stop at rest stop areas or restaurants that are included in your approved itinerary. All other stops are for emergencies only. Food items must be stored in the baggage area in coolers, etc.
- 3) SMOKING/TOBACCO USE IS PROHIBITED AT ALL TIMES ON THE VEHICLES
- 4) VIP Sports Getaway/Safe Charters will not be held liable for any items left in vehicles. It is the sole responsibility of the chartering party to check the bus after the charter is over.
- 5) VIP Sports Getaway/Safe Charters reserve the right to lease equipment from other companies to fulfill this agreement if needed.
- 6) ALL Charters will be paid 15 days prior to departure date.
  - a. A cancellation fee equal to 20% of the charter amount will be charged on all charters cancelled within 15 days to the departure date.
  - b. There will be no refund if charter is cancelled less than 48 hours prior to departure.
- 7) **Vehicle Usage at Destination:** We allow limited local miles each day for shopping, attractions, meetings, etc. Plan your trip and itinerary accordingly. Your quote is based on miles to and from your destination and includes local use. Any additional miles will be billed to you.
- 8) **Property/Vehicle Damage:** Any damages to the property/vehicle done by the chartering party will be held responsible and will be billed immediately. Failure to pay will result in legal action.
- 9) **Customer Responsibility:** It is the chartering party's responsibility to call the office to make any changes to the charter itinerary. Otherwise, the trip will follow the approved itinerary on file.
- 10) **Excessive Clean-up:** Vehicles returned excessively dirty and/or stained upholstery will result in additional charges of at least \$250.00 depending on condition.
- 11) **Drivers Hours of Service:** DOT regulations state that a driver can only drive 10 hours in any 24-hour period. The driver's duty day can NOT exceed 15 hours. Questions concerning this should be addressed prior to the trip. Not adhering to these regulations is breaking the law and compromising your safety.
  - **A 20% deposit is required to confirm this reservation.**
  - **The Chartering party will be responsible for providing lodging for the driver on all out-of-town charters. If requested in advance, Safe Charters can book driver's lodging which will be added to invoice with a booking fee. Will customer provide hotel: Check one - YES: \_\_\_\_\_ NO: \_\_\_\_\_**
  - **Chartering parties must submit an itinerary no less than 15 days prior to departure date.**
  - **A service charge of 4% will be added for any credit card payments.**

Your signature below acknowledges the terms & conditions of this agreement. This must be on file no later than 15 days prior to departure. **This sheet must be signed by the person in charge/responsible for the group on the trip!**

Company/Group Name: \_\_\_\_\_ Trip #: \_\_\_\_\_ Date of Trip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Signature: \_\_\_\_\_

TRIP POC: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Thank you for choosing VIP Sports Getaway/Safe Charters LLC.**

## Trip Itinerary

~Please complete this itinerary form for each "DAY" of your trip and send it back with all signed documents to complete your paperwork. The preliminary quote is based on information supplied at the time of booking therefore the more detailed information supplied the more accurate the quote. These prices are subject to change based on actual services rendered.

- DATE: \_\_\_\_\_
  - Exact Pick up Address: \_\_\_\_\_
  - Bus Arrival/Load Time: \_\_\_\_\_
  - Departure Time: \_\_\_\_\_
    - All Scheduled Stops-en route: \_\_\_\_\_
      - Location/Address: \_\_\_\_\_
      - Time: \_\_\_\_\_
      - Re-Load Time: \_\_\_\_\_
      - Departure Time: \_\_\_\_\_
  - Destination Address: \_\_\_\_\_
  - Arrival Time (can be approximate): \_\_\_\_\_
    - All Scheduled Stops-after arrival: \_\_\_\_\_
      - Location/Address: \_\_\_\_\_
      - Bus Arrival/Load Time: \_\_\_\_\_
      - Departure Time: \_\_\_\_\_
      - Re-load Time: \_\_\_\_\_

**Thank you for choosing VIP Sports Getaway/Safe Charters LLC.**

Safe Charters 'a division of VIP Sports Getaway'  
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